

## **CERTIFICATE PROGRAMS – COURSE WORK**

### **CONCENTRATION COURSES**

#### **I BASIC CERTIFICATE PROGRAMS – 06 WEEKS**

##### **BASIC CERTIFICATE PROGRAM IN HEALTH CARE MANAGEMENT**

COURSES	NUMBER
Essentials of Healthcare Administration, Planning & Designing of Healthcare Facilities	BCPHCM-01
Hospital Operation & IT in Hospitals	BCPHCM-02
Logistics & Quality Management in Healthcare	BCPHCM-03
HR in Hospitals	BCPHCM-04
Legal Aspects of Healthcare & Health Insurance	BCPHCM-05

##### **BASIC CERTIFICATE PROGRAM IN PROJECT MANAGEMENT**

COURSES	NUMBER
Project Initiation	BCPPM-01
Project Planning	BCPPM-02
Project Execution	BCPPM-03
Project Closure	BCPPM-04
Project Practicum	BCPPM-05

##### **BASIC CERTIFICATE PROGRAM IN BUSINESS FINANCE**

COURSES	NUMBER
Introduction to Accounting, Accounting Concepts, & Accounting Books	BCPBF-01
Reconciliation Statements, Trial Balance, Depreciation, Provision, & Reserves	BCPBF-02
Inventory Valuation, & Final Accounts	BCPBF-03
Features of Company Accounts & Finalization	BCPBF-04
Analysis of Financial Statements	BCPBF-05

### **BASIC CERTIFICATE PROGRAM IN SUPPLY CHAIN MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
<b>Project Purchasing &amp; Materials Management</b>	<b>BCPSCM-01</b>
<b>Logistics and Green Supply Chain</b>	<b>BCPSCM-02</b>
<b>ERP &amp; Web Based Supply Chain Management</b>	<b>BCPSCM-03</b>
<b>Project Stores &amp; Inventory Management</b>	<b>BCPSCM-04</b>
<b>Legal aspects in Supply Chain Management</b>	<b>BCPSCM-05</b>

### **II ADVANCED CERTIFICATE PROGRAMS – 12 WEEKS**

#### **ADVANCED CERTIFICATE PROGRAM IN PROJECT MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
<b>Program Characteristics, Types, Identification, Formulation, &amp; Implementation</b>	<b>ACPPROM-01</b>
<b>Program Appraisal, Cost Estimation, Financial Appraisal, &amp; Program Financing</b>	<b>ACPPROM-02</b>
<b>Program Planning and Scheduling, &amp; Cost Control</b>	<b>ACPPROM-03</b>
<b>Program Organization, Contracts, Evaluation, &amp; Options in Projects</b>	<b>ACPPROM-04</b>
<b>Program Risk Analysis, Time Value of Money, &amp; Computer Aided Program Management</b>	<b>ACPPROM-05</b>

#### **ADVANCED CERTIFICATE PROGRAM IN BUSINESS FINANCE**

<b>COURSES</b>	<b>NUMBER</b>
<b>Accounting Framework</b>	<b>ACPBF-01</b>
<b>Understanding Financial Statements</b>	<b>ACPBF-02</b>
<b>Cost Management</b>	<b>ACPBF-03</b>
<b>Financial and Investment Analysis</b>	<b>ACPBF-04</b>
<b>Financial Decisions</b>	<b>ACPBF-05</b>

**ADVANCED CERTIFICATE PROGRAM IN INTERNATIONAL BUSINESS**

<b>COURSES</b>	<b>NUMBER</b>
<b>Fundamentals of International Economics</b>	<b>ACPIB-01</b>
<b>International Marketing, Global Supply-Chain Management, &amp; Outsourcing</b>	<b>ACPIB-02</b>
<b>International Business Environment, &amp; Export Management</b>	<b>ACPIB-03</b>
<b>International Finance &amp; E-Commerce</b>	<b>ACPIB-04</b>
<b>International Trade Laws, Enforcement of Contracts, &amp; Dispute Resolution</b>	<b>ACPIB-05</b>

**ADVANCED CERTIFICATE PROGRAM IN SUPPLY CHAIN MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
<b>Building a Strategic Framework to Analyze Supply Chains</b>	<b>ACPSCM-01</b>
<b>Designing The Supply Chain Network</b>	<b>ACPSCM-02</b>
<b>Planning Demand and Supply in Supply Chain Management</b>	<b>ACPSCM-03</b>
<b>Planning &amp; Managing Inventories in a Supply Chain Management</b>	<b>ACPSCM-04</b>
<b>Designing &amp; Planning Transportation Networks</b>	<b>ACPSCM-05</b>
<b>Managing Cross-Functional Drivers in Supply Chain Management</b>	<b>ACPSCM-06</b>

**ADVANCED CERTIFICATE PROGRAM IN HEALTH-CARE MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
<b>Health-Care Facility Planning: Past, Present, and Future</b>	<b>ACHCM-001</b>
<b>Planning, Design, and Development of a Modern Hospital</b>	<b>ACHCM-002</b>
<b>Administration, Financial Management, HRM, &amp; Patient Relations in Hospitals</b>	<b>ACHCM-003</b>
<b>Operations Research, TQM, CAD, &amp; SC Management Systems</b>	<b>ACHCM-004</b>
<b>Ethics, and Legal Aspects of Health Care Management</b>	<b>ACHCM-005</b>
<b>MIS, Accreditation, and Waste Management</b>	<b>ACHCM-006</b>

### **III EXPERT CERTIFICATE PROGRAMS – 26 WEEKS**

#### **EXPERT CERTIFICATE PROGRAM IN PROJECT MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
Principles of Project Management	ECPPM-501
Project Leadership	ECPPM-502
Project Best Practices I	ECPPM-503
Project Best Practices II	ECPPM-504
Project Practicum	ECPPM-505
Project Work, Assignments. Case Studies and Field Visits	

#### **EXPERT CERTIFICATE PROGRAM IN PRODUCTION & OPERATIONS MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
Nature & Context of Production & Operations Management	ECPPOM-301
Product Design & Process Selection	ECPPOM-302
Design of Facilities & Jobs	ECPPOM-303
Managing the Supply Chain	ECPPOM-304
Revising the System	ECPPOM-305
Project Work, Assignments. Case Studies and Field Visits	

## **IV MASTER OF BUSINESS ADMINISTRATION (MBA) – 52 WEEKS**

### **MBA – SPECIALIZATION IN MARKETING MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
<b>Consumer Behavior</b>	<b>MBAMM-610</b>
<b>Retail Management</b>	<b>MBAMM-611</b>
<b>Marketing Research</b>	<b>MBAMM-622</b>
<b>Service Marketing</b>	<b>MBAMM-623</b>
<b>Supply Chain Management</b>	<b>MBAMM-624</b>
<b>Research Methodology</b>	<b>MBARM-532</b>
<b>Project Work/ Assignments/ Case Studies/ Field Visits, followed by Research Study &amp; Submission of Thesis</b>	

### **MBA-SPECIALIZATION IN HUMAN RESOURCE MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
<b>Industrial Relations &amp; Legislations</b>	<b>MBAHRM-101</b>
<b>Recruitment &amp; Selection</b>	<b>MBAHRM-102</b>
<b>Learning &amp; Development</b>	<b>MBAHRM-103</b>
<b>Knowledge Management</b>	<b>MBAHRM-104</b>
<b>Conflict &amp; Negotiation Management</b>	<b>MBAHRM-105</b>
<b>Research Methodology</b>	<b>MBARM-532</b>
<b>Project Work/ Assignments/ Case Studies/ Field Visits, followed by Research Study &amp; Submission of Thesis</b>	

**MBA-SPECIALIZATION IN INFORMATION TECHNOLOGY MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
<b>Information Technologies: Concepts, Types, and IT Support</b>	<b>MBAITM-101</b>
<b>Managing Data – Networks and Collaboration as Business Solutions</b>	<b>MBAITM-102</b>
<b>E-Business - E-Commerce – Mobile Commerce – Social Networks</b>	<b>MBAITM-103</b>
<b>Transaction Processing – Enterprise Systems-Information Systems</b>	<b>MBAITM-104</b>
<b>IT Strategy &amp; Planning-Business Intelligence-Managing IT Projects</b>	<b>MBAITM-105</b>
<b>Research Methodology</b>	<b>MBARM-532</b>
<b>Project Work/ Assignments/ Case Studies/ Field Visits, followed by Research Study &amp; Submission of Thesis</b>	

**MBA-SPECIALIZATION IN FINANCIAL MANAGEMENT**

<b>COURSES</b>	<b>NUMBER</b>
<b>Principles &amp; Practice of Banking</b>	<b>MBAFM-701</b>
<b>Cost Management</b>	<b>MBAFM-702</b>
<b>Advanced Financial Management</b>	<b>MBAFM-703</b>
<b>Investment Management</b>	<b>MBAFM-704</b>
<b>Strategic Credit Management</b>	<b>MBAFM-705</b>
<b>Research Methodology</b>	<b>MBARM-532</b>
<b>Project Work/ Assignments/ Case Studies/ Field Visits, followed by Research Study &amp; Submission of Thesis</b>	

**FOUNDATION COURSES - COMMON TO ALL THE PROGRAMS:**

<b>COURSES</b>	<b>NUMBER</b>
<b>Principles of Management</b>	<b>BPFC05</b>
<b>Basics of Micro Economics</b>	<b>BPFC06</b>
<b>Introduction to Human Resource Management</b>	<b>BPFC07</b>
<b>Fundamentals of Marketing and Sales Management</b>	<b>BPFC08</b>
<b>Basics of Accountancy and Finance</b>	<b>BPFC09</b>
<b>Project Work, Assignments, Case Studies, and Field Visits</b>	